

DEDJTR meeting agenda

Central Zone Abalone Quota Workshop

Subject: Central Zone Abalone Stock Assessment and Quota Workshop
Date: 11/01/17 **Time:** 9.00 – 17.00
Location: Hastings
Chair: Ian Cartwright
Minute-taker: Dianna Attana

Invitees (Name, Organisation)

Central Zone Abalone Licence holders
 Central Zone Abalone Quota holders
 Central Zone Abalone Divers
 Abalone Victoria (Central Zone) (AVCZ) board members
 Malcolm Petrie (CEO AVCZ)
 Johnathon Davey (SIV)
 Fisheries Victoria representatives
 Recreational stakeholders

Roles and Responsibilities

Role	Responsibilities
Independent Chair – Ian Cartwright	<p>The chairperson will act as an independent facilitator and will not advocate or introduce views of or for any organisation.</p> <p>The Chairperson will:</p> <ul style="list-style-type: none"> • Promote constructive discussions and facilitate consensus where possible; • Ensure all stakeholders have the opportunity to voice their views; • Lead in facilitating all aspects of the meeting except where there is agreement otherwise; • Communicate meeting outcomes, recommendations and other relevant information to the Executive Director Fisheries Victoria and all relevant stakeholders; • Ensure that the chair summary and other material arising from deliberations clearly describe recommendations, including dissenting views where they are expressed; • Provide recommendations regarding process improvements to the Executive Director, Fisheries Victoria and the Victorian Abalone industry, where appropriate.
Minute Taker – Dianna Attana	<p>The minute taker will make a record of the meeting.</p> <p>The minute taker will:</p> <ul style="list-style-type: none"> • Take notes that are an accurate record of discussions and decisions; • Write up the minutes/chair summary in an agreed format for review and approval by the Independent Chair, Fisheries Victoria and AVCZ within 10 days of the workshop.

Roles and Responsibilities

Role	Responsibilities
Abalone Fishery Manager – Kate Simpson	<p>The abalone fishery manager is a representative of Fisheries Victoria.</p> <p>The abalone fishery manager will:</p> <ul style="list-style-type: none"> • Assist the CEO of AVCZ to organise the Stock Assessment and Quota Advisory Workshop including arranging an independent Chair, developing the agenda and arranging travel and accommodation for departmental staff attendance; • Provide the CEO of AVCZ with all relevant documentation including printing of stock assessment report and reef code report cards at least 10 working days prior to the workshop; • Present relevant information held by Fisheries Victoria and discuss recommendations for the annual TACC at the Stock Assessment and Quota Advisory Workshop scheduled for Wednesday 11 January 2017; • Document and distribute a comprehensive summary of the workshop outcomes to all attendees; • Administer the statutory consultation process to set the annual TACC.
CEO AVCZ – Malcolm Petrie	<p>The CEO AVCZ is a representative of the commercial licence holders, quota holders and operators in the Central Zone.</p> <p>The CEO will:</p> <ul style="list-style-type: none"> • Organise, with assistance from the abalone fishery manager, Industry workshops and the Stock Assessment and Quota Advisory Workshop including arranging an independent Chair, developing the agenda, organising the venue and catering and assisting with accommodation; • Provide Fisheries Victoria with all relevant documentation to be presented at the Stock Assessment and Quota Advisory Workshop, at least 10 working days prior to the workshop; • Distribute to all industry members relevant documentation including stock assessment report and reef code report cards prior to the workshop; • Arrange the presentation of all relevant information held by AVCZ (including diver observations) and discuss recommendations for the annual TACC at the Stock Assessment and Quota Advisory Workshop scheduled for Wednesday 11 January 2017.
AVCZ Scientist – Duncan Worthington	<p>The AVCZ scientist is a representative of Industry.</p> <p>The AVCZ scientist will:</p> <ul style="list-style-type: none"> • Present relevant information prepared for the AVCZ and discuss recommendations for the annual TACC at the Stock Assessment and Quota Advisory Workshop scheduled for Wednesday 11 January 2017.
Abalone Fishery Scientist – Harry Gorfine	<p>The abalone fishery scientist is a representative of Fisheries Victoria.</p> <p>The abalone fishery scientist will:</p> <ul style="list-style-type: none"> • Prepare, in consultation with the abalone fishery manager, all relevant information held by Fisheries Victoria for the Stock Assessment and Quota Advisory Workshop; • Present relevant information held by Fisheries Victoria and discuss recommendations for the annual TACC at the Stock Assessment and Quota Advisory Workshop scheduled for Wednesday 11 January 2017; • Provide scientific advice to Abalone Fishery Manager.

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Workshop Agenda				
Stock Assessment and Quota Advisory Workshop Wednesday 11 January 2017				
#	Est. Time	Item detail	Owner	Actions and Documents
1	9.00-9.30	Welcome and introduction	EDFV CEO AVCZ	Welcome and introduction from EDFV and CEO AVCZ
2	9.30-9.45	Overview of the day	Chair	Chair to: <ul style="list-style-type: none"> - outline the objective of the meeting. - outline the process for the meeting and his role as facilitator. - outline the code of conduct expected of all attendees - advise that a record is being made of the meeting to be made available to all attendees within 10 working days - run through the proposed agenda and any changes required, timeframes etc.
3	9.45 - 10.15	Recap and conditions from 2016 forum General overview of the Central Zone fishery	Fishery Manager	Fishery Manager to: <ul style="list-style-type: none"> - provide a summary of the conditions agreed at the last quota workshop - provide an assessment of how well these conditions were met - identify any actions arising from the conditions - provide a brief summary overview of the state of CZ fishery (at a zonal scale)
4	10.15-10.45	AVCZ science presentation	Duncan Worthington	AVCZ Scientist to present an overview of the logger data including evaluation, progress and benefits.
	<i>10.45-11.00</i>	<i>Morning Tea</i>		
5	11.30-12.00	Size limit review	Fishery Manager CEO AVCZ	Presentation by Fishery Manager on proposed changes to size limits Industry to present feedback on the size limit review

Workshop Agenda**Stock Assessment and Quota Advisory Workshop Wednesday 11 January 2017**

#	Est. Time	Item detail	Owner	Actions and Documents
6	11.45-13.00	SMU assessment and TACC process - review of science at SMU level - diver observations - discussion at SMU level	Chair	Chair to facilitate presentation of information and discussion of recommended quotas at the SMU scale. Fisheries Victoria to present stock assessment information Diver observations to be sought from divers Discussion with group to determine recommended quota for the SMU Justification and decision (or dissenting views) documented for the SMU
	<i>13.00-13.30</i>	<i>Lunch Break</i>		
6	13.00-16.30	SMU assessment and TACC process - review of science at SMU level - diver observations - discussion at SMU level	Chair	Continuation of SMU assessment.
7	16.30-17.00	Summary and recommendations	Chair	Chair to summarise the meeting outcomes including: <ul style="list-style-type: none">- Recommended quotas for each SMU and recommended TACC for the zone- Dissenting views (if applicable)- Any identified actions or conditions