

## AIC VSMS Information Page

The requirement to comply with the new national regulations for domestic commercial vessels including having a VSMS compliant with NSCV-Part E has been in place since July 2012.

Commercial vessels already under survey as at 1st July 2012 were deemed to have a Certificate of Operation until 1st July 2016.

All domestic commercial vessels MUST apply for and obtain a "Certificate of Operation" before the 1<sup>st</sup> July 2016. Transport Safety Victoria requires that the Vessel Safety Management System be submitted with the application.

The following documents have been prepared by the Abalone Industry Committee of Victoria (AIC), to assist operators with their application for a Certificate of Operation.

1. AIC VSMS Final Ver 9.1 (Word doc)
  - Front page – Enter the details where indicated in **YELLOW**.
  - "Right click" on the photo to "change picture".
  - Page 2 - Enter Vessel details where indicated in **YELLOW**.
  - Page 3&4 - Enter Owner, Designated Persons & Master details, indicated in **YELLOW**.
  - Read the document carefully, particularly the Disclaimer & Introduction.
  - Make any changes required for your operation.
  - "Save As – PDF"
  - Submit electronically (email) together with your Application for Certificate of Operation.
  - Recommend: Print PDF file (colour) and retain for your records.
  
2. AIC VSMS Record Book Ver 9.1 (Word doc)
  - To assist with record keeping obligations.
  - Front page – Enter details where indicated in **YELLOW**.
  - "Right Click" on photo to "change picture".
  - Make any changes to suit your operation.
  - "Save As PDF"
  - Recommend: Print & bind (b/w), note can be re-printed as often as required.
  
3. AMSA504 Cert of Operation (Application form)
  - Complete the details where indicated on the form
  - Print and sign the form.
  - Scan and submit by email together with your VSMS to:
    - Marine Safety Victoria, PO Box 2797 Vic 3001
    - Attention: Mark McLellan: [mark.mclellan@transportsafety.vic.gov.au](mailto:mark.mclellan@transportsafety.vic.gov.au)
    - Phone: 03 9655 6442
  
4. NSCV-PART E - (for your reference only).
  
5. Industry Standard for Abalone Diving Victoria - (for your reference only).

Please note: The current "Vessel Operations and Food Safety for Abalone Harvesting" document continues to be relevant in respect of Prime Safe regulations and ought be retained.